

**Home/Hospital Teacher's Request to Regular Classroom Teacher**

**TEACHER(S):** \_\_\_\_\_

**STUDENT NAME** \_\_\_\_\_ **SCHOOL** \_\_\_\_\_

**GRADE** \_\_\_\_\_ **HOMEROOM** \_\_\_\_\_ **CLASS /SUBJECT** \_\_\_\_\_

**BEGINNING DATE** \_\_\_\_\_ **ENDING DATE** \_\_\_\_\_

To promote a smooth transition from your classroom to home/hospital instruction and back, I request your assistance in organizing instruction for the time this student is assigned to the Home/Hospital Instruction Program. Please provide me with a summary of the material you intend to cover during this time period with this completed form attached. If you have any tests, worksheets, homework, or other materials you would like for me to use, please leave them in \_\_\_\_\_.

Please put the student's name on all correspondence.

At the end of home/hospital instruction, I will give you the student's average on work completed for me.

Thank you,

Home/Hospital Teacher

**INSTRUCTIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Regular Classroom Teacher's Signature*

\_\_\_\_\_  
*Date*

Review/Revised: 08/07/00