

**Student Directory Information**

**WITHHOLDING REQUEST**

Date \_\_\_\_\_

Dear Parent/**Legal Guardian**/Eligible (18 or older) Student,

This form allows you to direct the District to withhold release of student directory information for

(Student's Name) \_\_\_\_\_

**NOTE:** This form will be honored as long as the child is enrolled in the Powell County Schools and does not have to be completed on an annual basis. Once there has been an opt-out of directory information disclosure, the District will continue to honor that opt-out until the parent or the eligible student rescinds it, even after the student is no longer in attendance.

**GENERAL STUDENT DIRECTORY INFORMATION**

Following is a list of items that this District considers student directory information. If you **want the District to withhold** any/all general directory information listed below for your child, please check the items that you want the school/district **to withhold**, sign this form and return it to the school within thirty (30) days of the date of this letter.

**NOTE: IF A STUDENT'S NAME, GRADE LEVEL, OR PHOTOGRAPH IS TO BE WITHHELD, THE STUDENT WILL NOT BE INCLUDED IN THE SCHOOL'S YEARBOOK, PROGRAM EVENTS, OR OTHER SUCH PUBLICATIONS.**

**PLEASE WITHHOLD:**

**All** student directory information listed below

Directory information for the student as **checked** below:

Name

Grade Level

Photograph/picture

Major field of study

Date/place of birth

Address

Telephone Number

Degrees and awards received

Dates of attendance

Most recent educational institution attended

Student's weight and height (if a member of an athletic team)

Information about the student's participation in officially recognized activities and sports

Parent/Guardian/Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian/Student Name (Please Print) \_\_\_\_\_